

SAINIK SCHOOL MAINPURI (UTTAR PRADESH)
RECRUITMENT NOTICE

1. Principal, Sainik School Mainpuri (Uttar Pradesh) invites applications for the following posts on regular basis & contractual basis :-

S. No	Name of Post	No of Post	Qualification	Pay Scale
(a)	Office Superintendent (Reserved for ST Category) (Regular)	01	<p><u>Essential Qualification.</u></p> <p>(a) Graduate with 5 years office experience of supervisory post in a Govt or commercial establishment or 7 years experience as UDC or equivalent in the school.</p> <p>(b) Ability to correspond independently in English.</p> <p>(c) Should be between 18 - 50 years of age on 10 Dec 20.</p> <p>(d) Knowledge of MS – Office.</p> <p>(e) Typing speed of min 40 wpm in MS-Word.</p> <p><u>Desirable Qualification.</u></p> <p>(a) Knowledge of Rules of Civil Administration.</p> <p>(b) Ability to type in hindi.</p> <p><u>Note:</u> - The condition of being a graduate is waived off for ex-serviceman who had attained the rank of JCOs in the Clerical Cadre and for Ex-Defence Service Officer.</p> <p>Ex-JCOs are to furnish relevant certificates from the respective defence organization (Army/Navy/Air Force) along with applications in support of being Ex-Serviceman in clerical cadre to be considered eligible for the post.</p>	Basic Pay 35,400/- + DA+ Medical Allowance + Transport Allowances
(b)	Accountant (Unreserved) (Regular)	01	<p><u>Essential Qualification.</u></p> <p>(a) B.com with adequate knowledge of double entry system of accounting ; or should have worked as an Accountant for at least 10 years in a Govt. or private organization and must be fully conversant with maintenance of accounts in double entry system.</p> <p>(b) Ability to correspond independently in English.</p>	Basic Pay 35,400/- + DA+ Medical Allowance + Transport Allowances

			<p>(c) Should be between 18-50 years of age on 10 Dec 20.</p> <p>(d) Candidate with knowledge of MS-Excel/Tally.</p> <p>(e) Candidate with knowledge of accounting procedures, audit of accounts and policy of procurement.</p> <p><u>Desirable Qualification.</u></p> <p>(a) Candidate with higher qualification in the field of Accounting Management will be given preference.</p>	
(c)	General Employee (Regular) (Reserved for ST Category)	01	<p><u>Essential Qualification</u></p> <p>(a) Should have passed matriculation or equivalent qualification from a recognised Board or University.</p> <p>(b) Should be between 18 - 50 years of age on 10 Dec 20.</p> <p><u>Physical & Skill Ability.</u></p> <p>(a) 1.6 Kms run, Carrying of load, 7.5 kg in a sack, Digging of 2"×2"×2" pits for tree plantation.</p> <p>(b) 5 m Shuttle</p> <p><u>Desirable Qualifications</u></p> <p>(a) Working experience in any of the fields like Physical training, Cooking, Haircutting, Laundry, Masonry, Gardening, Office Messenger, Plumber, Carpentry, House Keeping, Driving etc. will be given preference.</p>	Basic Pay 18,000/- (DA+ Medical Allowance + Transport Allowances)
(d)	PTI (Contractual Basis) (Reserved for ST Category)	01	<p><u>Essential Qualification</u></p> <p>(a) Graduate in Physical Education from a recognised university OR B.PEd OR D.PEd awarded by a recognised university/Institution after training of minimum one academic session provided that the admission qualification for the diploma is at least a university degree.</p> <p>(c) Should be between 18 - 50 years of age on 10 Dec 20.</p>	Consolidated salary of Rs. 18,000 /- per month

			<p><u>Desirable Qualifications</u></p> <p>(a) Candidates with any other higher qualification will be given preference.</p> <p>(b) Ex-Serviceman will be given preference.</p> <p>(c) Candidates with attainment in sports as well as in other co-curricular activities will be given preference.</p>	
(e)	Counsellor (Contractual Basis) (Unreserved)	01	<p><u>Essential Qualification</u></p> <p>(a) B.A/B.Sc (Psychology) with certificate of Diploma in Counseling.</p> <p>(b) Ability to converse fluently in English.</p> <p>(c) Should be between 18 - 50 years of age as on 10 Dec 20.</p> <p><u>Desirable Qualifications</u></p> <p>(a) Experience in providing career/educational counselling to students in a reputed school.</p> <p>(b) Registration with rehabilitation counsellor of India as vocational counsellor.</p> <p>(c) Interested in other extracurricular activities and aptitude for residential school life style.</p>	Consolidated salary of Rs. 20,000/- per month

2. **Allowance and Perquisites.** Pay as per VIIth CPC (Rent free accommodation, Transport Allowance, DA, Medical Allowance, LTC will be given for **regular post**) Contributory pension as per NPS (for regular post).

3. **Other Conditions.** Sainik Schools Society Rules and Regulations in vogue and as amended from time to time will be applicable.

4. Posts as mentioned in para 1 (a) & (b) are transferable within All India. Age will be reckoned as on the last date stipulated for receipt of applications at Sainik School Mainpuri. The relaxation for SC/ST/OBC candidates and Ex-serviceman is applicable as per the Central Govt. Rules.

5. Eligible and interested candidates may apply in the prescribed application format which may be downloaded from Zila Parisad Mainpuri website **www.mainpuri.nic.in** & School Website www.sainikschoolmainpuri.com

6. Applications with attested copies of testimonials along with stamp of Rs. 25/- self-addressed envelope (9"x4") Qty-02 and non refundable Demand Draft for an amount of Rs 500/- for Gen/OBC candidates or Rs. 250/- for SC/ST Candidates drawn in favour of "Principal Sainik School Mainpuri", Bank Details – SBI Bank, (Station Road, Mainpuri), IFSC Code - SBIN0000675 should reach the School at the address: **Principal, Sainik School Mainpuri, Village- Nouner Kharra, Agra Road, Tehsil- Sadar Mainpuri, District-Mainpuri, Uttar Pradesh – 205119.**

7. Selection will be made based on individual's performance in written test, skill test and interview. Shortlisted candidates meeting all eligibility criteria will only be called for written test, skill test and interview. No TA/DA will be admissible for attending the selection tests.
8. The School administration reserves the right to cancel all or any of the vacancies due to non-availability of suitable candidates or administrative/policy reasons. Indian national only can apply. The School will not be responsible for any delay including postal or otherwise.
9. Reservation policy for SCs/STs/OBCs will be followed as per Sainik School Society Rules and Regulations.
10. The last date of receiving the application is 10 Dec 20 by 1700 hrs. No late application will be accepted. For any query you may contact mobile no. **9520489824**

Place : Mainpuri
Date : 18 Nov 20

Offg Principal, Sainik School Mainpuri

SAINIK SCHOOL MAINPURI
APPLICATION FORM FOR RECRUITMENT
(Please fill all details in capital letters)



1. **POST APPLIED FOR:** -

2. **GENERAL INFORMATION:-**

- (a) Name :
- (b) Father's/ Husband's Name:
- (c) Address:
 (i) Permanent:
- (ii) Correspondence:
- (d) Contact No. (R):.....
 Mobile (P):.....
- (e) E-mail ID:
- (f) Date of Birth :.....
- (g) Age as on **(10 Dec 20)** :
- (h) Category: SC/ST/OBC/Gen
 (Attach copy of valid certificate)
- (j) AADHAR Card No
 (Attach a copy of Aadhar card)

3. **ACADEMIC QUALIFICATION:-**

Qualification	Year	Subjects Studied		Institute Name	%age	Medium of Instructions
		Language	Others			
Secondary						
Senior Secondary						
Graduation						
Post Graduation						
Any Other						

Note: Please attach copy of all certificates/documents

4. **PROFESSIONAL QUALIFICATION**

Qualification	Year	Subjects Studied		Institute Name	%age	Medium of Instructions
		Language	Others			

Note: Please attach copy of all certificates/documents

5. Work Experience :-

Name of Organisation	Post Held	Period (From – To)	No of Years	Reasons for Leaving (if any)

Note: Please attach copy of all certificates/documents

6. Marital Status:- Single/ Married

- (a) Spouse Name:
- (b) Spouse Educational Qualification:
- (c) Is spouse working: Yes/No
(i) If Yes, Name of organisation and Post held :

7. Details of Children:-

- (a) No. of Children: __
(i) Son(s)..... Age
- (ii) Daughter(s)..... Age

8. Applications with attested copies of testimonials along with stamp of Rs.25/- self-addressed envelope (9"x4") Qty-02 and non refundable Demand Draft number.....(fill the details) for an amount of Rs 500/- for Gen/OBC candidates or Rs 250/- for SC/ST Candidates drawn in favour of "Principal Sainik School Mainpuri", should reach the School at the address : **Principal, Sainik School Mainpuri, Vill-Nouner Kharra, Agra Road, Tehsil-Sadar Mainpuri, District-Mainpuri, Uttar Pradesh-205119.**

Date :

Place :

Signature of Candidate